**DCHS NEW STUDENT APPLICATION**

Requirements for New Students

For Filipino Students:

1. Birth Certificate (photocopy)
2. Report Card (original and photocopy)
3. Certificate of Good Moral Character
4. Two pieces of 1”x1” colored ID picture

For International Students:

1. Passport (original and photocopy)
2. Visa or ACR I-Card (original and photocopy)
3. School Records in English Translation (notarized)
4. Two pieces of 1”x1” colored ID Picture
5. Special Study Permit (once accepted)

Entrance Exam Schedule

Preschool

Tuesdays & Thursday

8AM-11AM and 1PM-3PM

Starting January 19

Elementary & Junior High School

Saturdays

8AM to 12NN

Starting January 23

Monday, Wednesday, & Fridays

8AM to 12NN

Starting April 4

Senior High School

8AM to 12NN

Starting November 14

Application Procedure

1. Submit all the requirements to the Registrar prior to the entrance exam day.
2. Pay the entrance exam fee of Php 250 to the Cashier.
3. Schedule and take the entrance exam at the Guidance Officer (for preschool applicants, take step 5 before step 3).
4. Wait for the release of the entrance exam results (they will be released on the same day except for Grades 1, 2, and 8).
5. Undergo an interview with the principal.

Applicants must successfully pass the exam and interview to be accepted. Once accepted, they may reserve slots by paying a non-refundable and non-transferable confirmation fee of Php 2000. This fee, accepted on a first-come-first-serve basis, will be deducted from the tuition fee during enrollment. Reserved slots will be held until the end of the regular enrollment period.

Enrollment Procedure

For more inquiries, contact:

Davao Christian High School

V. Mapa Street., Bajada, Davao City

Tel. Nos.: 222-9500; 227-9725; 222-DCHS

E-mail: [info@dchs.edu.ph](mailto:info@dchs.edu.ph)

Look for the Registrar